

Bernards Township Public Schools
RIDGE HIGH SCHOOL
GUIDANCE DEPARTMENT

PARENT'S RELEASE OF PUPIL RECORDS/COUNSELOR WAIVER

Transcript Release

Federal and State law forbid release of Pupil Records without permission. Ref.: N.J. Administrative Code #6:3-2.6. states, "Organization, Agencies and Persons from outside the School (shall have access to pupil records) if they have written consent of Parents or Adult (age 18) Pupils."

I give my permission for Ridge High School to release all academic records to colleges, scholarship programs and/or athletic representatives. I understand that transcript requests require ten (10) school days to process.

Student Name (Print)

Parent Name (Print)

Student's email address

Parent's e-mail address

Student's Signature (if 18 years or older)

Parent's Signature (if student is not 18 years old)

Date

Date

Counselor Recommendation form Waiver

Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you *will* have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

1. The institution does not save recommendations post-matriculation
2. You waive your right to access below, regardless of the institution to which it is sent:

- Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.
- No, I do *not waive* my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Printed Name: _____

Birthdate: _____

Signature: _____

Date: _____