

Bernards Township Public Schools
RIDGE HIGH SCHOOL
GUIDANCE DEPARTMENT

Principal
Frank Howlett

Guidance Department
Marguerite Cahill
Carrie Capozzi
Rebecca Muraview
Linda Riccobono
Jillian Shadis
Kimberlee Sweet
Jackie Treanor
Katherine Van Der Stad
Peggy Wu

Teacher Recommendation form Waiver

Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you *will* have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

1. The institution does not save recommendations post-matriculation
2. You waive your right to access below, regardless of the institution to which it is sent:
 - Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.
 - No, I do *not waive* my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Printed Name: _____

Birth date: _____

Signature: _____

Date: _____

Please give a copy of this letter to each teacher writing you a recommendation.