

September, 2007

A MESSAGE FROM THE SUPERINTENDENT  
Valerie A. Goger

Winter and the inevitable snow and icy roads are approaching. This pamphlet will outline school procedures in weather emergency situations. The schools will be open as scheduled, except in the event that roads are so hazardous that travel would endanger the children and staff.

On very rare occasions, we find it advisable to close schools early. In these instances, it is especially important that parents work out a "game plan" with their children. Please be sure your child knows exactly where to go and what to do if you should find yourself unable to arrive home before your child(ren). Ridge and Annin students are dismissed first so that they can be of assistance in supervising younger siblings. Please understand that while we have instituted an emergency telephone/e-mail notification system, Instant Alert, we cannot guarantee that you will always receive notice of an early dismissal. When the weather is questionable, we urge you to continue to check our website.

Please read instructions carefully and retain this information in a location where it will be readily accessible to assist you in the event of a weather emergency. Special attention should be paid to Delayed Opening instructions to avoid any confusion in the event that you have children in more than one school. Ridge High School and William Annin Middle School will report to school at 10:00 a.m. with school buses on a schedule that is approximately 2 hours later than usual. All elementary schools will report at 11:00 a.m. with school buses on a schedule that is approximately 2 hours later than usual.

I hope this information will prove helpful to you through the coming months. We thank Gil Taylor, Transportation Coordinator, and the wonderful drivers for their most important contributions. By working together, we can keep the schools open whenever possible and our children safe. There are now 3 ways to receive emergency notifications.

1. **INSTANT ALERT** – The Instant Alert system is an automated phone notification system. If you have previously signed up, your information will carry forward to this school year. Please go to our website to make any changes to the phone numbers on record, to add additional numbers, or to sign up if you have not already done so.
2. **CANCELLATIONS.COM** – Register for free at [www.cancellations.com](http://www.cancellations.com).
3. Visit our website at [www.bernardsboe.com](http://www.bernardsboe.com) for information on delays and closings.

**BERNARDS TOWNSHIP  
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**BERNARDS TOWNSHIP PUBLIC SCHOOLS**

RIDGE HIGH SCHOOL 268 So. Finley Avenue, Basking Ridge Nurse's Office	204-2585 204-2585, ext. 115
WILLIAM ANNIN MIDDLE SCHOOL 70 Quincy Road, Basking Ridge Nurse's Office	204-2610 204-2615
CEDAR HILL SCHOOL 100 Peachtree Road, Basking Ridge Nurse's Office	204-2639 204-2636
LIBERTY CORNER SCHOOL 61 Church Street, Liberty Corner Nurse's Office	204-2550 204-2554
MOUNT PROSPECT SCHOOL 111 Hansom Road, Basking Ridge Nurse's Office	470-1600 470-1600, ext. 142
OAK STREET SCHOOL 70 West Oak Street, Basking Ridge Nurse's Office	204-2565 204-2568

**Bernards Township  
Public Schools  
2007-2008 WEATHER  
EMERGENCY GUIDE**



**PLEASE READ CAREFULLY AND  
RETAIN THESE INSTRUCTIONS  
FOR REFERENCE.**

IN CASE OF A WEATHER EMERGENCY, THE  
FOLLOWING NOTIFICATIONS WILL BE MADE:

**INSTANT ALERT-AUTOMATIC TELEPHONE  
CALLS AND EMAILS TO REGISTERED FAMILIES**

**RADIO/TV STATIONS**  
that broadcast school closings & delayed openings

**NEW JERSEY 101.5 FM (Radio)**  
**NEWS 12 N.J. (TV)**  
**WABC Channel 7 (TV)**  
**WNBC Channel 4 (TV)**

**DISTRICT WEBSITE**  
[www.bernardsboe.com](http://www.bernardsboe.com)  
link to [www.cancellations.com](http://www.cancellations.com)

**NEWS 12 NJ WEBSITE**  
[www.news12.com](http://www.news12.com)

**WABC-TV WEBSITE**  
[www.7online.com](http://www.7online.com)

***NOTE: THERE WILL BE NO SNOW  
CLOSING TELEPHONE CHAINS***

## SCHOOL CANCELLATION



The decision is made by 5:45 AM by the Superintendent, with the advice of the police and road departments. We urge you to check the websites listed below and/or the announcements broadcast on radio and TV. In the event that schools are closed, there will be no Before or After School Care at the middle and elementary schools.

### OUT-OF-DISTRICT STUDENTS

On days when school is canceled in Bernards Township, no transportation will be provided for Out-Of-District students.

### ABOUT THE TELEPHONE

The general message on each school's phone will announce any changes in the school day as a result of inclement weather or other emergency.

### RADIO/TV ANNOUNCEMENTS

Keep your television tuned to News 12 New Jersey, WNBC or WABC. Tune your radio to New Jersey 101.5 FM.

**PLEASE NOTE** Non-public school students who ride on Bernards Township school buses should follow their individual school instructions for procedures in the event of a weather emergency.

### WEBSITES

#### BERNARDS TOWNSHIP SCHOOLS

[www.bernardsboe.com](http://www.bernardsboe.com)

Click on

[www.cancellations.com](http://www.cancellations.com)

(register at [cancellations.com](http://cancellations.com) for automatic e-mail notification at no cost)

#### NEWS 12 NJ

[www.news12nj@news12.com](http://www.news12nj@news12.com)

#### WABC-TV WEBSITE

[www.7online.com](http://www.7online.com)

## DELAYED OPENING



This decision is also made by 5:45 AM when the weather is forecast to clear and the police and road department personnel believe that the roads will be passable. The siren will not sound. We urge you to check **cancellations.com**, and/or radio/television announcements as listed on the cover of this flyer. On days when there is a delayed opening, all buses will pick up students approximately 2 hours later for Ridge, Annin, and all elementary schools.

### START OF SCHOOL:

Cedar Hill, Liberty Corner,

Oak Street and Mount Prospect 11:00 AM

William Annin Middle School 10:00 AM

Ridge High School 10:00 AM

*Elementary students should bring snacks on these days.*

### CHANGE OF PLANS

If the forecaster was wrong and weather and road conditions do not improve, it may seem wise to cancel school for the day instead of having a delayed opening. In this case, [cancellations.com](http://cancellations.com) and the radio and TV stations will be notified.

### PEACH/PALS SCHEDULE

Delayed Opening:

AM program will be canceled for the day.

PM students will be picked up at the usual time.

### OUT-OF-DISTRICT STUDENTS

When the roads are determined to be safe, Out-Of-District students will be transported to their respective schools.

### VO-TECH SCHEDULE

**Full-time students** will go to Somerville approximately 1½ hours later than usual.

**Shared-time students** will go directly to Ridge on the regular buses.

**Session C students** will depart from Ridge as usual at 12:15 PM.

## EARLY DISMISSAL



We will dismiss students early only in extreme situations. In the rare instance of an early dismissal, the decision is made at 10:30 AM. **Creating a Family Emergency Plan is critical.** Please be sure that your children fully understand what to do and where to go for refuge if they should arrive home and find you not there. This is important—not only for their well being, but also for your own peace of mind as we cannot guarantee that you will receive notification of the early dismissal.

### DISMISSAL

Schools will be dismissed on the following early schedule:

Ridge High School and  
William Annin 11:30 AM

Cedar Hill, Oak Street,  
Liberty Corner, Mount  
Prospect 1:00 PM

*Lunch will not be served on these days.*

### PEACH/PALS SCHEDULE

Early dismissal:

AM will leave school at 11:30 AM

PM will be canceled

### OUT-OF-DISTRICT STUDENTS

Schools will release these students on an individual basis. Parents should contact these schools for their early dismissal procedures.

### VO-TECH SCHEDULE

**Full-time students** will be taken directly home when dismissed by the vocational school.

**Shared-time students** will not go to Somerville.

**Session C students** will be taken directly home when dismissed by the vocational school.