

DATE: September 22, 2000

PUPIL FUND RAISING

RESPONSIBILITY:

The Principal or his/her designee will be responsible for the implementation of these procedures addressing pupil fund raising.

PROCEDURES:

1. All fund raising projects should be directed towards the accomplishment of district and/or building goals.
2. The collection of money by Board-approved school organizations shall be approved by the principal. A representative of the organizations shall present to the Principal an outline of the fund raising activity, including:
 - a. The proposed intent of the funds raised.
 - b. The amount estimated to be raised.
 - c. The scope of the activity, including promotion and the fund raising.
 - d. The name of outside organizations being used for the activity.
 - e. The procedure to be used to collect and safeguard funds.
3. Because student fund raising does not warrant loss of instructional time, in the event that the fund raising or promotion of fund raising is scheduled during instructional time, the principal shall seek approval of the superintendent.

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Page 1 of 1

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