

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
JANUARY 22, 2007
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
JANUARY 22, 2007
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

The meeting was called to order by William Koch at 8:03 p.m.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne, Ms. Carlsson, Mr. Koch, Ms. McGowan, Ms. Smith,
Ms. Stevens, Ms. Woolford, Dr. Goger, Mr. Smith, Ms. Rudolph

ABSENT: Mr. Carlucci, Ms. Winter

III. Statement of Public Notice

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session – 7:01 p.m. – William Annin Middle School Faculty Dining Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: litigation; review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; negotiations; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Byrne, seconded by Ms. Stevens, and approved by all present, the Board recessed into closed executive session at 7:06 p.m.

On motion by Ms. Woolford, seconded by Ms. Carlsson, and approved by all present, the Board returned to public session at 7:58 p.m.

The Board reconvened the regular meeting in the William Annin Middle School Auditorium at 8:03 p.m.

V. Regular Session – Call to Order – 8:03 p.m. – William Annin Middle School Auditorium

VI. Student Representative’s Report

Student representative Phil Moroni reported on several service projects at the high school including the canned food drive, the National Honor Society teddy bear “dressing” for hospitalized children, and the mid-term week transition project for freshmen. He stated that the idea of “kids helping kids” at the high school is very successful. He commented on the impact the construction project is having on parking at the high school and reassured the Board that there is no significant issue. A concern was raised regarding students walking the same road that cars are utilizing. Plans are being reviewed this week to ease the situation.

VII. Construction Manager Dan Del Mar of **Epic Management, Inc.** reviewed the various building projects stating that work is on schedule if not a little ahead. His presentation is available for review on the website.

VIII. Superintendent’s Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the Ridge Forensics program trips for the winter & spring 2007 as follows:

- 2/10/07 – 2/11/07 – Scarsdale High School, Scarsdale, NY
- 2/16/07 – 2/19/08 – Harvard University, Cambridge, MA
- 5/5/07 – 5/7/07 – Tournament of Champions Debate, Lexington, KY
- 5/25/07 – 5/28/07 – National Catholic Forensics League Grand Nationals, Houston, TX
- 6/17/07 – 6/22/07 – National Forensic League Championships, Wichita, KS

2) The Bernards Township Board of Education does hereby approve participation of

Ridge High students in the Johns Hopkins Model United Nations Conference scheduled for March 1, 2007 through March 4, 2007 in Baltimore, Maryland.

3) The Bernards Township Board of Education does hereby approve the 8th grade Washington, D.C. trip scheduled for April 12 & 13, 2007.

Dr. Goger commented that Items 1 & 2 were competitions and Item #3 is part of the 8th grade curriculum and that most of the cost is offset with fundraising and parent contribution.

On motion Ms. Carlsson, seconded by Ms. Woolford, Items #1-3 were approved by all present.

IX. Public Forum on Agenda Items

No comments were made.

X. Public Forum on Non-Agenda Items

Several parents and students spoke on a personnel issue involving a coach at the high school. After completing their comments, Dr. Goger explained the procedure for reappointment stating that the administrators make a recommendation to her and she in turn makes a recommendation to the Board. The Board then votes only on personnel who are recommended for renewal.

XI. Approval of Minutes

December 18, 2006 – Regular Session
December 18, 2006 – Executive Session
January 8, 2007 – Regular Session
January 8, 2007 – Executive Session

On motion by Ms. Carlsson, seconded by Ms. Smith, the foregoing was approved by the following roll call vote:

“Ayes” - Mr. Byrne (except 1/8/07), Ms. Carlsson, Mr. Koch, Ms. McGowan,
Ms. Smith, Ms. Stevens, Ms. Woolford (except 1/8/07)
“Noes” - None
“Abstain” - Mr. Byrne (only 1/8/07), Ms. Woolford (only 1/8/07)

XII. Committee Reports

FINANCE

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated January 22, 2007 consisting of warrants in the amount of \$9,508,969.80.

2) The Bernards Township Board of Education acknowledges receipt of December 2006 Financial Reports from the Board Secretary, the December 2006 Board Secretary's Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for December 2006; Treasurer's reports for July 2006, August 2006, September 2006, & October 2006 certifying that all reports are in agreement; and further,

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the line item transfers totaling \$2,456,444.94 to the 2006-07 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve disposal of equipment, list on file in the Board office.

5) The Bernards Township Board of Education does hereby approve the following out-of-district placement for the 2006-07 school year:

| <u>Student #:</u> | <u>School:</u> | <u>Program Type:</u> | <u>Tuition:</u> |
|--------------------------|-----------------------|---------------------------------|-------------------------|
| 203464 | Shepard High School | School year 1/8/07 – 6/24/07 | \$23,771.88 prorated |

6) The Bernards Township Board of Education does hereby approve the parties' agreement on Case No. 2007-01 and directs the administration to implement its terms.

7) The Bernards Township Board of Education does hereby approve the following services for a classified students:

| <u>Student #:</u> | <u>Services:</u> | <u>School:</u> | <u>Program Type:</u> | <u>Cost:</u> |
|-------------------|-----------------------|-----------------------------|--------------------------------|--------------|
| 00005 | Therapy – 1 hour/week | Child Centered Therapeutics | School year – 11/18/06-6/30/07 | \$125/hour |
| 203481 | Friday Program | ASAP-A Step Ahead Program | School year – 1/5/07-6/15/07 | \$130/hour |

8) The Bernards Township Board of Education does hereby award the following Change Order #GC-1 in the amount of \$1,190.70 to **Tormee Construction** for temporary fencing at William Annin Middle School.

9) The Bernards Township Board of Education does hereby award Change Order #E-01 for \$41,981 to **De-en Electric** for pendant light fixtures at William Annin Middle School.

10) The Bernards Township Board of Education does hereby acknowledge the following **parent groups/organization** for the 2006-07 school year which are using district schools:

- Ridge Boys Volleyball
- Ridge Girls Volleyball
- Ridge Girls Gymnastics
- WAMS Athletic Organization

On motion by Mr. Koch, seconded by Ms. McGowan, Items #1-10 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne (except Item #9), Ms. Carlsson, Mr. Koch, Ms. McGowan, Ms. Smith, Mr. Stevens, Ms. Woolford
- “Noes” - Mr. Byrne (only Item #9)
- “Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby accept the resignation of **Nancy DeLoach** Science Teacher Ridge High School effective February 16, 2007.

2) The Bernards Township Board of Education does hereby accept the resignation of **Katherine Killinger** Instructional Support Teacher Oak Street School effective January 31, 2007.

3) The Bernards Township Board of Education does hereby accept the resignation of **Karen Martin** School Psychologist Cedar Hill School effective March 8, 2007.

4) The Bernards Township Board of Education does hereby accept the resignation of **Simone Pusey** Preschool Autistic Teacher Cedar Hill School effective February 12, 2007.

5) The Bernards Township Board of Education does hereby accept the resignation of **Heather Aloï** Instructional Aide Cedar Hill School effective February 9, 2007.

6) The Bernard Township Board of Education does hereby approve a paid Child Care Leave for **Gabriella Cavagnaro** Reading Specialist Cedar Hill School effective April 9, 2007 through June 12, 2007 utilizing 40 personal illness days and then unpaid Federal Family Leave effective June 13, 2007 through November 2, 2007 returning November 5, 2007.

7) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Marcy DiEduardo** Grade 2 Teacher Mount Prospect School effective May 4, 2007 through June 25, 2007 utilizing 35 personal illness days and then unpaid Federal Family Leave effective September 1, 2007 through November 30, 2007 then an unpaid Child Care Leave effective December 1, 2007 through February 1, 2008 returning February 2, 2008.

8) The Bernards Township Board of Education does hereby approve the following change in assignments and/or locations:

Name:

From:

To:

| | | |
|------------------|---|---|
| Holly Kumpf | Instructional Aide Ridge High School at a salary of Step 1 \$20.24 per hour 6.5 hours per day effective September 7, 2006 through June 22, 2007 | Instructional Aide Ridge High School at a salary of Step 1 \$20.24 per hour 6.5 hours per day effective September 7, 2006 through December 15, 2006 and Instructional Aide RHS at a salary of Step 1 \$20.24 per hour 7 hours per day effective December 18, 2006 through June 22, 2007 |
| Vicki Banach | School Psychologist Cedar Hill School at a salary of Step 13 MA+30 \$64,639 effective September 1, 2006 through June 30, 2007 as a maternity leave replacement for Kim Surett | School Psychologist Cedar Hill School at a salary of Step 13 MA+30 \$64,639 effective September 1, 2006 through February 29, 2007 as a maternity leave replacement for Kim Surett and a .6 School Psychologist Cedar Hill School at a salary of Step 13 MA+30 \$38,783 effective March 1, 2007 through June 30, 2007 for a total salary of \$54,296 |
| Chris Gemra | Instructional Aide Cedar Hill School at a salary of Step 5 \$22.78 per hour 6.5 hours 183 days effective September 7, 2006 through June 22, 2007 | Instructional Aide Cedar Hill School at a salary of Step 5 \$22.78 per hour 6.5 hours 183 days effective September 7, 2006 through December 3, 2006 and an Instructional Aide Cedar Hill School at a salary of Step 5 \$22.78 per hour 7 hours effective December 4, 2006 through June 22, 2007 |
| Jayshree Kapadia | School Aide Mount Prospect School at a salary of \$18.52 per hour 3 hours per day effective September 7, 2006 through June 22, 2007 | School Aide Mount Prospect School at a salary of \$18.52 per hour 3 hours per day effective September 7, 2006 through January 16, 2007 and an Instructional Aide Mount Prospect at a salary of \$20.24 per hour 4 hours per day effective January 18, 2007 through June 22, 2007 |

| | | |
|---------------|---|---|
| Laura Laurita | .8 Guidance Counselor William Annin Middle School at a salary of Step 14 MA \$64,942 prorated to \$51,954 to reflect .8 effective October 16, 2006 through January 26, 2007 as a medical leave replacement at an actual salary of \$17,405. | .8 Guidance Counselor William Annin Middle School at a salary of Step 14 MA \$64,942 prorated to \$51,954 to reflect .8 effective October 16, 2006 through March 2, 2007 as a medical leave replacement at an actual salary of \$23,639. |
| Anne Campbell | Instructional Aide William Annin Middle School at a salary of Step 5 \$22.78 per hour 7.5 hours per day 183 days effective September 7, 2006 through June 22, 2007. | Instructional Aide William Annin Middle School at a salary of Step 5 \$22.78 per hour 7.5 hours per day effective September 7, 2006 through December 3, 2006 and an Instructional Aide William Annin Middle School at a salary of Step 5 \$22.78 per hour 7 hours per day effective December 4, 2006 through June 22, 2007. |

9) The Bernards Township Board of Education does hereby change the assignments of the following instructional aides to certificated staff:

| <u>Name:</u> | <u>From:</u> | <u>To:</u> |
|------------------------|--|---|
| Katharine Jacques-Lech | Instructional Aide –Autistic Class Cedar Hill School at a salary of Step 1 \$20.24 per hour 7.5 hours 183 days effective September 7, 2006 through June 22, 2007 | PALS Teacher Cedar Hill School at a salary of Step 1 BA \$40,587 effective February 5, 2007 through June 30, 2007 salary prorated to an actual salary of \$20,364 as a maternity leave replacement for Laura Kelly |
| Kim Velocci | Instructional Aide-Oak Street School at a salary of Step 1 \$20.24 per hour 6.5 hours 183 days effective September 7, 2006 through June 22, 2007 | Instructional Support Teacher Oak Street School at a salary of Step 1 BA \$40,587 effective January 29, 2007 through June 30, 2007 salary prorated to an actual salary of \$20,899 as a maternity leave replacement for Denise Turner |

10) The Bernards Township Board of Education does hereby appoint **Richard Rossi**

Instructional Aide Cedar Hill School at a salary of Step 1 \$20.24 per hour 6.5 hours per day 144 days effective November 6, 2006 through June 22, 2007 at an actual salary of \$18,945.

11) The Bernards Township Board of Education does hereby appoint **Dave Tiffenbach** Instructional Aide Cedar Hill School at a salary of Step 1 \$20.24 per hour 6.5 hours per day 78 days effective February 26, 2007 through June 22, 2007 at an actual salary of \$10,262 as a medical leave replacement.

12) The Bernards Township Board of Education does hereby appoint **Mary Beth Gakos** Permanent Substitute Liberty Corner School at a salary of \$90 per diem effective January 3, 2006 through June 22, 2007.

13) The Bernards Township Board of Education does hereby appoint **Sloan Scully** as Director of the Summer Activities Program at Mount Prospect School at a salary of \$6,000 effective 2006-07 school year.

14) The Bernards Township Board of Education does hereby appoint **Tim Donahue** as Director of Camp BRidge at a salary of \$6,000 effective January 1, 2007 – August 1, 2007.

15) The Bernards Township Board of Education does hereby appoint **Katie Donahue** as Director of Camp Jump Start at a salary of \$6,000 effective January 1, 2007 – August 1, 2007.

16) The Bernards Township Board of Education does hereby appoint **Rita Jordan** as Coordinator of Special Education Summer School at a salary of \$55 per hour effective February 1, 2007 through August 15, 2007.

17) The Bernards Township Board of Education does hereby appoint the following individuals for the **After School Community Integration Program-Community Based Instruction Autistic** at a salary of \$60 per hour:

Colleen Roth
Wendy Schlosser

18) The Bernards Township Board of Education does hereby appoint the following individuals to be paid \$50 per hour for translation services for **SRA Performance Assessment Task** effective 2006-07 school year:

Sara Kirsch
Graciela Caldero

19) The Bernards Township Board of Education does hereby appoint the following individuals to the extracurricular assignments listed below:

| <u>Name:</u> | <u>Position:</u> | <u>Payment:</u> |
|---------------------|-----------------------------------|--------------------------------------|
| Bill Corson* | Musical Director RHS | \$3,647 |
| Lauren Corson* | Assistant Musical – Choral RHS | \$3,008 |
| Jay Barre* | Assistant Musical – Producer RHS | \$3,008 |
| Robert Ottman* | Assistant Musical – Technical RHS | \$3,008 |
| Jennifer Infante | Key Club | \$ 993 0 points/\$0 payment/0 years |
| Niall Caldwell | Freshmen Boys' Soccer | \$5,044 0 points/\$0 payment/0 years |

*Subject to County Approval

20) The Bernards Township Board of Education does hereby appoint the following individuals to provide training for parents via home visits at salary of \$60 per hour:

Ann Aron
 Joy Shutte
 Carole Deitchman
 Frank Pane
 Emily Bellovin
 Cheryl Sommese
 Linda LaSalle
 Colleen Nejmah

21) The Bernards Township Board of Education does hereby approve the following individuals to teach staff college courses during the 2006-07 school year:

| <u>Name:</u> | <u>Course:</u> | <u># Of Hours:</u> | <u>Amount:</u> |
|---------------------|---------------------------------|---------------------------|-----------------------|
| Debbie Karuppan | AED Skills and Triage Training | 4 | \$200 |
| Debbie Karuppan | CPR Basic Life Support Training | 12 | \$600 |

22) The Bernards Township Board of Education does hereby approve the following individual as an instructional aide for after school activities for the 2006-07 school year:

| | | | |
|---------------------|--------------------------|---|--------------------------|
| <u>Name:</u> | <u>Position:</u> | <u>Time/Rate:</u> | <u>Effective:</u> |
| Laurie Zimering | After School Intramurals | \$18.52 per hour 1 hour 15 minutes per day | 1/05/07-03/05/07 |

23) The Bernards Township Boar of Education does hereby approve the following individual in at home assignments:

| | | |
|---------------------|---------------------------|-----------------------|
| <u>Name:</u> | <u>Assignment:</u> | <u>Salary:</u> |
| Kristen Munzipapa | Instructional Aide | \$30 per hour |

24) The Bernards Township Board of Education does hereby approve the following student interns 2006-07 school year:

| | | |
|---------------------|-----------------------------------|--|
| <u>Name:</u> | <u>College/University:</u> | <u>Assignment/Dates:</u> |
| Brian Coniglio | Kean University | Business Office/Ronald Smith 5/1/07-6/30/07 & 9/1/07-6/30/08 |
| Diane Romano | Caldwell College | Language Arts/Louise Winget William Annin Middle School 2/12/07-2/16/07 |

25) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2006-07 school year at a salary of \$80 per day and \$120 per day for substitute nurses:

Heather Douglas+
 Darren Greninger+
 Shawn Leddy*+
 Frances Bove
 Barbara Feldman*
 Carletta Glaspy
 Katheryn Seitz*
 Meghan Bohren*
 Michael Foglyano
 Michael Collins
 Sonya Damanakis

*Subject to County Approval
 +Subject to Fingerprint Clearance

26) The Bernards Township Board of Education does hereby appoint **Michele Hallak**

Instructional Aide Oak Street School at a salary of Step 1 \$20.24 per hour 6.5 hours per day for a total of 96 days at an actual salary of \$12,630 effective January 23, 2007 through June 22, 2007.

27) The Bernards Township Board of Education does hereby approve the emergent hiring of **Elizabeth Siccone** Psychology/Social Studies Teacher Ridge High School at a salary of Step 1 BA \$40,587 prorated to reflect start date at an actual salary of \$20,904 effective January 29, 2007 through June 30, 2007 as a maternity leave replacement for Christine Hanusi.

On motion by Ms. Woolford, seconded by Ms. Stevens, Items #1-27 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Koch, Ms. McGowan, Ms. Smith,
Mr. Stevens, Ms. Woolford
“Noes” - None
“Abstain” - None

POLICY COMMITTEE

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policy on first reading:

a) Policy File Code: M1523 Comprehensive Equity Plan

2) The Bernards Township Board of Education does hereby approve the following policy on second reading & adopt said policy:

a) Policy File Code: 2342 District Sponsored Overnight Co-Curricular Trips

On motion by Ms. McGowan, seconded by Ms. Smith, Items #1 & 2 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Koch, Ms. McGowan, Ms. Smith,
Ms. Stevens, Ms. Woolford
“Noes” - None
“Abstain” - None

XIII. Board Forum

Comments were made regarding the upcoming board meeting schedules in regard to the budget (February 12 elementary strings, physical education, half day kindergarten, and class size; February 26 8-period vs. 9-period day WAMS and RHS, guidance and other items which may require review), an update on pending legislation in Trenton, the results of a meeting Ms. Smith, Ms. Carlsson and Mr. Smith attended with the assistant commissioner, Title 9 and how it relates to our sports programs, as well as future locations for softball and tennis practice. Comments were also made on NJN filming at WAMS (program will air on 2/19 & 3/26 at 6:30 & 2/24 & 3/31 at 9:00).

XIV. Adjournment

On motion by Ms. Stevens, seconded by Ms. Woolford, and approved by all present, the meeting was adjourned at 9:46 p.m.

Respectfully submitted,

H. Ronald Smith
Interim Board Secretary