

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR BOARD MINUTES INDEX  
MARCH 24, 2003  
EXECUTIVE SESSION 7:00 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

- I. **Salute to Flag** – page 135
- II. **Roll Call** – page 135
- III. **Statement of Public Meeting Notice** – page 135
- IV. **Executive Session - 7:01 p.m. – Board Conference Room** – page 135
- V. **Regular Session - Call to Order - 8:05 p.m. – Cedar Hill School All-Purpose Room** – page 136
- VI. **Public Forum on Agenda Items** – page 136
- VII. **Student Representative’s Report** – page 136
- VIII. **President’s Report** – page 136
- IX. **Superintendent’s Report**
  - 1) Recognition National Merit Finalists – Ridge High School Principal Richard Stotler – page 136
  - 2) 2003-04 School Budget – Business Administrator Joseph Barcellona – page 136
- X. **Approval of Minutes** – page 137
- XI. **Resolutions**
  - Finance**
    - 1) Approve List of Disbursements for March 24, 2003 – page 137
    - 2) Acknowledge Receipt of February, 2003 Financial Reports – page 138
    - 3) Approve Line Item Transfers to 2002-03 Budget – page 139
    - 4) Approve Out-of-District Placement 2002-03 School Year – page 139
    - 5) *Approve Proposal with Schoor DePalma Engineers and Consultants – page 139 (Tabled)*

- 6) Provide Donation Towards 2003 BASH Graduation Activities – page 139
- 7) Authorize **Somerset County Educational Services Commission** to Administer Nonpublic School Technology Initiative – page 139
- 8) Authorize **Somerset County Educational Services Commission** to Administer Nonpublic School Textbook Program – page 140
- 9) Adopt 2003-04 School District Budget – page 141
- 10) Approve Spending Growth Limitation Adjustments 2003-04 School District Budget – page 141
- 11) Approve Use of Banked Cap 2003-04 School District Budget – page 141
- 12) Approve Capital Reserve Deposit – page 142
- 13) Approve Resolution Oak Street School Roof & Masonry Repair – page 142

### **Personnel**

- 1) Accept Resignation of **Robert Woldin** Guidance Counselor Ridge High School – page 143
- 2) Accept Resignation **Lisa Cerullo** English Teacher William Annin Middle School – page 143
- 3) Accept Resignation **Diane Geitzenauer** Grade 4 Mount Prospect School – page 143
- 4) Accept Resignation **Jay Roussey** Permanent Substitute Ridge High School – page 143
- 5) Accept Resignations from Child Care Leaves – page 143
- 6) Approve Extension to Unpaid Child Care Leaves 2003-04 School Year – page 144
- 7) Approve Unpaid Medical Leave **Connie Green** School Nurse William Annin Middle School and Ridge High School 2002-03 School Year – page 144
- 8) Approve Unpaid Federal Family Leave **Colette Clark** Grade 2 Liberty Corner School 2002-03 School Year – page 144
- 9) Approve Leave of Absence/Resignation **Rene Gadelha** Language Arts Teacher Ridge High School 2002-03 & 2003-04 School Years – page 144
- 10) Approve Change in Assignment 2002-03 School Year – page 144
- 11) Approve Emergent Hiring **Dan Bender** Special Education Teacher Cedar Hill School 2002-03 School Year – page 144
- 12) Approve the Emergent Hiring **John Ciufu** Social Studies Teacher Ridge High School 2002-03 School Year – page 145
- 13) Appoint **Enzo Minicozzi** Language Arts Teacher Ridge High School 2002-03 School Year – page 145
- 14) Appoint **Linda Mullen** Grade 2 Teacher Oak Street School 2002-03 School Year – page 145
- 15) Approve Emergent Hiring **Samuel Shiffman** TV Studio Production Teacher Ridge High School 2003-04 School Year – page 145
- 16) Approve Emergent Hiring **Robert Cherdack** Science Teacher Ridge High School 2003-04 School Year – page 145

- 17) Appoint **Cheryl Lulofs** Instructional Aide Liberty Corner School 2002-03 School Year – page 145
- 18) Appoint **Teresa Setian** Instructional Aide Liberty Corner School 2002-03 School Year – page 145
- 19) Approve Emergent Hiring **Leslie Santoro** School Aide Mount Prospect School 2002-03 School Year – page 145
- 20) Appoint **Sarah Galante** Permanent Substitute Oak Street School 2002-03 School Year – page 145
- 21) Appoint **Barbara Spiller** Permanent Substitute Ridge High School 2002-03 School Year – page 145
- 22) Appoint **Rita Jordan** 2003 Summer School Coordinator – page 146
- 23) Appoint **Danielle Finklin** SAT Prep Course Instructor 2002-03 School Year – page 146
- 24) Appoint **Ellen Allegro** SAT Prep Course Instructor 2002-03 School Year – page 146
- 25) Appoint **Anne Campbell** Instructional Aide Mini Units 2002-03 School Year – page 146
- 26) Approve Extracurricular Assignments 2002-03 School Year – page 146
- 27) Approve Mentor Teachers 2002-03 School Year – page 146
- 28) Approve Mentor Administrators 2002-03 School Year – page 146
- 29) Approve Instructional Aides Training for Special Education Compliance – page 147
- 30) Approve Home Visit Parent & Instructional Aide Training for Home Based Programs – page 147
- 31) Approve Summer 2003 Curriculum Writing – page 147
- 32) Approve Placement of Interns 2002-03 School Year – page 148
- 33) Approve Substitute Teachers 2002-03 School Year – page 148
- 34) Approve Mini Units 2002-03 School Year – page 148

### **Policy**

- 1) Approve Policies on Second Reading & Adopt – page 150

XII. **Public Forum on Other Than Agenda Items** – page 150

XIII. **Board Forum** – page 150

XIV. **Adjournment** – page 150

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR MEETING MINUTES  
MARCH 24, 2003  
EXECUTIVE SESSION 7:00 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

The meeting was called to order at 7:00 p.m. by President Bracaglia.

**I. Salute to Flag**

**II. Roll Call**

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Carlucci, Mr. Koch,  
Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Zarabara

ABSENT: None

**III. Statement of Public Meeting Notice**

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

**IV. Executive Session – 7:01 - p.m. – Board Conference Room**

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Seitz, seconded by Ms. Zarabara, and approved by all present, the Board recessed into closed executive session at 7:01 p.m.

On motion by Mr. Miller, seconded by Ms. Woolford, and approved by all present, the

Board returned to public session at 8:00 p.m.  
The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:05 p.m.

V. **Regular Session - Call to Order - 8:05 p.m. – Cedar Hill School All-Purpose Room**

VI. **Public Forum on Agenda Items**

Comments were made regarding the school district budget and Director of Guidance position.

VII. **Student Representative's Report**

Student Representative James Gates reported on encouraging students' to vote, graduation, the startup of spring sports and the Junior Class fashion show.

VIII. **President's Report**

President Deborah Bracaglia spoke on the school district budget review process and explaining reductions that had been made. She emphasized the quality of education received at a reasonable cost.

IX. **Superintendent's Report**

1) Principal Ridge High School Richard Stotler presented **Teresa Liu & Nina Thanawala** as National Merit Finalists. Mr. Stotler also announced the names of the national award winners for forensics.

2) Business Administrator Joseph Barcellona presented the 2003-04 school budget and Superintendent Valerie Goger explained the comparative cost per pupil. Following budget discussion the Board of Education presented the following resolutions:

BE IT RESOLVED THAT

The Bernards Township Board of Education does hereby reduce the tax levy by \$127,554.00 in the line items recommended by the administration including increasing the intramural fee by \$10.00

On motion by Ms. Seitz, seconded by Ms. Bossart, this motion was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Woolford,  
Ms. Zarabara, Ms. Bracaglia

“Noes” - Mr. Byrne, Mr. Miller

“Abstain” - None

The Bernards Township Board of Education does hereby reduce the lax levy by \$40,000.00 in the elementary schools technology budget.

On motion by Mr. Carlucci, seconded by Ms. Zarabara, this motion was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Mr. Miller,  
Ms. Zarabara  
“Noes” - Ms. Seitz, Ms. Woolford, Ms. Bracaglia  
“Abstain” - None

The Bernards Township Board of Education does hereby reduce the tax levy by instituting a user fee of \$200.00 for participation in extracurricular athletics.

On motion by Mr. Byrne, seconded by Mr. Miller, this motion was not approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Miller  
“Noes” - Ms. Bossart, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Woolford,  
Ms. Zarabara, Ms. Bracaglia  
“Abstain” - None

#### **X. Approval of Minutes**

Regular Board Minutes – February 24, 2003  
Executive Session Minutes – February 24, 2003  
Regular Board Minutes – March 10, 2003  
Executive Session Minutes – March 10, 2003

On motion by Ms. Seitz, seconded by Mr. Koch, the foregoing was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Mr. Miller, Ms. Seitz,  
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia  
“Noes” - None  
“Ayes” - None

#### **XI. Resolutions**

##### **FINANCE**

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated March 24, 2003 consisting of warrants in the amount of

\$5,304,804.09.

2) The Bernards Township Board of Education acknowledges receipt of February 2003 Financial Reports from the Board Secretary, the Board Secretary's Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for February 2003 and the Treasurer's Report for January 2003 certifying that all reports are in agreement and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2002-03 school budget:

To:

11-000-219-592-00-07	Child Study Team Workshops and Travel	\$760.00
11-000-222-320-00-02	William Annin Middle School Library Purchased Services	\$400.00
11-000-223-600-00-12	Human Services Staff Development Supplies	\$5,000.00
11-000-230-440-00-10	Superintendent Copier Costs	\$500.00
11-000-230-590-00-10	District Superintendent Travel	\$3,000.00
11-000-240-440-00-01	Ridge High School Copier Costs	\$15,000.00
11-000-261-420-00-01	Ridge High School Maintenance	\$10,000.00
11-000-261-420-00-02	William Annin Middle School Maintenance	\$10,000.00
11-000-261-420-00-04	Liberty Corner School Maintenance	\$25,000.00
11-000-261-420-00-05	Oak Street School Maintenance	\$10,000.00
11-000-261-420-00-06	Mount Prospect School Maintenance	\$10,000.00
11-000-262-490-00-10	District Water and Sewer	\$5,000.00
11-000-291-250-00-10	District Unemployment Costs	\$25,000.00
11-190-100-610-02-02	William Annin Middle School Science Supplies	\$1,250.00
11-190-100-610-03-02	William Annin Middle School Language Arts Supplies	\$2,000.00
11-190-100-610-07-02	William Annin Middle School World Language Supplies	\$4,250.00
11-190-100-640-00-06	Mount Prospect School Unrestricted Textbooks	\$1,800.00
12-402-100-730-00-01	Cocurricular Athletic Equipment	\$5,500.00
20-213-200-600-03-11	Distance Learning Supplies (02-03)	<u>\$20,000.00</u>
		\$154,460.00

From:

11-000-219-890-00-07	Child Study Team Miscellaneous	\$760.00
11-000-222-600-00-02	William Annin Middle School Library Supplies	\$300.00
11-000-223-500-00-01	Ridge High School Staff Development Workshop and Travel	\$2,000.00
11-000-223-500-00-12	Human Resources Staff Development Workshop and Travel	\$5,000.00
11-000-230-890-00-10	District Supervisor's Staff Development Other	\$3,500.00
11-000-240-600-00-02	William Annin Middle School Administrative Supplies	\$100.00
11-000-262-620-02-10	District Gas Heating Costs	\$5,000.00

11-110-100-101-00-10	Kindergarten Teachers Salaries	\$5,000.00
11-120-100-101-00-10	Elementary Teacher's Salaries	\$25,000.00
11-120-100-101-08-10	Elementary Core Content Teacher's Salaries	\$5,000.00
11-130-100-101-02-10	Middle School Science Teacher's Salaries	\$20,000.00
11-130-100-101-07-10	Middle School World Language Teacher's Salaries	\$30,000.00
11-190-100-610-00-01	Ridge High School General Supplies	\$7,000.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$1,100.00
11-190-100-610-18-01	Ridge High School Applied Arts Supplies	\$1,000.00
11-190-100-610-28-01	Ridge High School Business Supplies	\$1,000.00
11-190-100-640-02-02	William Annin Middle School Science Textbooks	\$1,250.00
11-190-100-640-03-02	William Annin Middle School Language Arts Textbooks	\$2,000.00
11-190-100-640-07-02	William Annin Middle School World Language Textbooks	\$4,250.00
11-190-100-890-00-01	Ridge High School Miscellaneous	\$4,000.00
11-190-100-890-00-06	Mount Prospect Miscellaneous	\$700.00
11-204-100-101-00-10	Learning Language Disabled Teacher Salaries	\$5,000.00
11-402-100-890-00-01	Ridge High School Athletic Fees	\$5,500.00
20-213-400-730-03-11	Distance Learning Equipment	<u>\$20,000.00</u>
		\$154,460.00

4) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2002-03 school year:

<b><u>Student #:</u></b>	<b><u>School/Related Services:</u></b>	<b><u>Program Type:</u></b>	<b><u>Tuition:</u></b>
02148	Children's Specialized Hospital/Bayada LPN	2002-03 school year 3/10/03 – 6/12/03 - 7 hours per day	\$186.20 per day 66 days total amount \$12,289.20/ \$38 per hour 66 days \$17,556.00
00178	Somerset Academy (change from 45 day placement to completion of school year)	2002-03 school year 2/3/03 – 6/20/03	\$155.00 per day

5) *The Bernards Township Board of Education does hereby approve a proposal with Schoor DePalma Engineers and Consultants to perform an evaluation of the existing boilers at both William Annin Middle School and Liberty Corner School at a cost not to exceed \$2,500. (Tabled)*

6) The Bernards Township Board of Education does hereby provide a \$1,200 donation to be used towards transportation costs of the 2003 BASH graduation activities at Ridge High School.

7) The Bernards Township Board of Education does hereby authorize **Somerset County Educational Services Commission** to administer the Nonpublic School Technology Initiative Program as follows:

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2003-2004; and

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, on or before December 31, 2003; and

WHEREAS, the Somerset County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education enter into an agreement with the Somerset County Educational Services Commission, whereby the Commission will administer the Nonpublic School Initiative Program for nonpublic schools located within the boundaries for the 2003-2004 school year, and

BE IT FURTHER RESOLVED that the Bernards Township Board of Education pay 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the Commission's cost for administering the program. The total amount allocated by the State for the New Jersey Nonpublic School Technology Initiative Program will be paid to the Commission on or before July 15, 2003 and 5% will be deducted for the Commission's administrative expenses. Any unexpended funds will be refunded to the local district.

8) The Bernards Township Board of Education does hereby authorize **Somerset County Educational Services Commission** to administer Nonpublic School Textbook Program as follows:

WHEREAS, 18A:58-37-1 et. seq. as amended by Chapter 121, laws of 1984 require that the State and Local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aid; and,  
WHEREAS the Somerset County Educational Services Commission has agreed to handle the purchasing, processing and distribution of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE BE IT RESOLVED that the Bernards Township Board of Education enter into an agreement with the Somerset County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Bernards Township for the 2001-2002 school year, in accordance with 18A:58-37-1 et seq.

BE IT FURTHER RESOLVED that the Bernards Township Board of Education agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program to the Commission on or before July 15, 2003, pending our receipt of payment. Any unused funds will be refunded to the State.

9) The Bernards Township Board of Education does hereby adopt the following school district budget that includes spending growth limitation adjustments for the 2003-2004 school year:

General Fund	\$54,704,605.00
Special Revenue Fund	\$ 698,472.00
Debt Service Fund	<u>\$ 3,483,823.00</u>
Total Base Budget	\$58,886,900.00

And be it further resolved, that the following amounts be raised from taxes:

General Fund	\$49,846,708.00
Debt Service	\$ 3,444,728.00

10) The Bernards Township Board of Education does hereby approve the following spending growth limitation adjustments for the 2003-2004 school district budget statement in accordance with N.J.S.A. 18A: 7F-5D:

Transportation	\$ 304,615.00
Changes in Enrollment	\$1,839,553.00
Special Education Costs	\$ 21,921.00

11) The Bernards Township Board of Education does hereby approve the use of banked cap in the amount of \$155,928.00 for the 2003-2004 budget statement in accordance with N.J.S.A. 18A: 7F-5A.

12) The Bernards Township Board of Education does hereby approve a capital reserve deposit in the amount of \$1,250,000.00 from a capital lease as part of the 2003-2004 school budget for use in funding the local share of capital projects included in the district's Long Range Facilities Plan as follows:

Lockers at Ridge High School	\$ 40,000.00
Oak Street School Roof Replacement	\$ 164,400.00
Oak Street School Repointing	\$ 164,400.00
Boiler replacement at William Annin Middle School	\$ 171,000.00
Boiler replacement at Liberty Corner School	\$ 171,000.00
Store front door replacement at Liberty Corner School	\$ 75,000.00
Sidewalk replacement at Oak Street School	\$ 40,000.00
Bathroom at Cedar Hill School	\$ 90,000.00
Undesignated future expenses	<u>\$ 334,200.00</u>
Total	\$1,250,000.00

13) The Bernards Township Board of Education does hereby approve the following resolution:

WHEREAS the Oak Street School roof and masonry has deteriorated to such a point as to affect the health, safety, and well-being of the students, and

WHEREAS a careful and thorough inspection and evaluation of the roof and masonry have indicated that a complete replacement is necessary, and

WHEREAS the roof replacement and re-pointing project is part of the district's Long Range Facility Plan, and

WHEREAS the architect, Thomas Rienzi, has determined that the estimated cost for this project is \$769,294.00, and

WHEREAS the roof and re-pointing project must be completed during a non-occupied time during the summer, and

THEREFORE, let it be resolved that the Bernards Township Board of Education approves the replacement of the roof and repair of masonry Oak Street School and, furthermore, submits plans and specifications to the Department of Education, Division of Facility and Transportation.

On motion by Ms. Seitz, seconded by Ms. Zarabara, Items #1-4 & 6-13 were approved and Item #5 was tabled by the following roll call vote:

"Ayes" - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia

"Noes" - None

"Abstain" - None

## PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

### BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Robert Woldin** Guidance Counselor Ridge High School effective June 30, 2003 for the purpose of retirement, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Lisa Cerullo** English Teacher William Annin Middle School effective February 1, 2003.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Diane Geitzenauer** Grade 4 Mount Prospect School effective June 30, 2003.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Jay Roussey** Permanent Substitute Ridge High School effective May 15, 2003.
- 5) The Bernards Township Board of Education does hereby accept the resignation of the following teachers who are not returning from child care leaves of absence effective June 30, 2003:

Michele Weinman	Grade 1/Mount Prospect School
Michele Foreback	Literacy Support/Oak Street School
Kathleen Mykytka	Grade 1/ Mount Prospect School
Amy Tarabokia	Kindergarten/Cedar Hill School
Alicia Martine	Grade 4/Mount Prospect School
Kimberly Galiano	Grade 4/Oak Street School
Jenna McClintock	Science/William Annin Middle School
Cynthia Jelmert	Grade 1/Oak Street School
Kelly Paprocki	Speech/Oak Street School
Christine Houser	Grade 4/Liberty Corner School
Karen Laferriere	Grade 2/Cedar Hill School
Megan Messina	Guidance Counselor/Cedar Hill School
Kathleen Shaw	English/Ridge High School
Catherine Mallon	Math/William Annin Middle School
Lori Hoeman	Special Education/Cedar Hill School

6) The Bernards Township Board of Education does hereby approve an extension to the unpaid child care leaves of absence for the following individuals for the 2003-04 school year:

Jill Blumenthal	Special Education/William Annin Middle School
Malia Romano	Special Education/Cedar Hill School
Erin Angelo	Enrichment/Cedar Hill School
Carrie Hall	Grade 1/Oak Street School
Joy O'Gwen	Grade 1/Oak Street School
Melissa Chinchar	Math/William Annin Middle School
Jennifer Hughes	Grade 5/Oak Street School

7) The Bernards Township Board of Education does hereby approve an unpaid medical leave for **Connie Green** School Nurse at William Annin Middle School and Ridge High School effective March 14, 2003 through March 24, 2003.

8) The Bernards Township Board of Education does hereby approve an unpaid Federal Family Leave for **Colette Clark** Grade 2 Liberty Corner School effective upon notification of adoption for a period of no less than 3 weeks, and no longer than 4 weeks.

9) The Bernards Township Board of Education does hereby approve a paid child care leave for **Rene Gadelha** Language Arts Teacher Ridge High School effective April 14, 2003 through May 16, 2003 utilizing 19 personal illness days then an unpaid Federal Family Leave effective May 17, 2003 through October 10, 2003 and a resignation date of October 11, 2003.

10) The Bernards Township Board of Education does hereby approve the following change in assignment for the 2002-03 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Leslie Davis	Approve a maternity leave of absence effective April 28, 2003 through June 12, 2003 utilizing 32 personal illness days and an unpaid family leave of absence from June 13, 2003 through June 30, 2003.	Approve a paid maternity leave of absence from January 29, 2003 utilizing 35 personal illness days, then an unpaid federal family leave from March 25, 2003 through May 10, 2003 and then an unpaid New Jersey Family Leave from May 11, 2003 through June 30, 2003.

11) The Bernards Township Board of Education does hereby approve the emergent hiring of **Dan Bender** Special Education Teacher Cedar Hill School at a salary of Step 9 MA+30 \$52,289 effective February 26, 2003 through June 30, 2003 at an actual salary of \$21,695.00 as a maternity leave replacement for Malia Romano.

12) The Bernards Township Board of Education does hereby approve the emergent hiring of **John Ciuffo** Social Studies Teacher Ridge High School at a salary of Step 3 BA+30 \$40,617.00 effective February 26, 2003 through May 30, 2003 at an actual salary of \$12,792.00 as a Family Leave Replacement for Jamie Max.

13) The Bernards Township Board of Education does hereby appoint **Enzo Minicozzi** Language Arts Teacher Ridge High School at a per diem rate of \$182.00 per diem effective April 7, 2003 through June 25, 2003 as a maternity leave replacement for Rene Gadelha.

14) The Bernards Township Board of Education does hereby appoint **Linda Mullen** Grade 2 Teacher Oak Street School at a per diem rate of \$182.00 effective February 28, 2003 through June 25, 2003 as a maternity leave replacement for Leslie Davis.

15) The Bernards Township Board of Education does hereby approve the emergent hiring of **Samuel Shiffman** TV Studio Production Teacher Ridge High School at a salary of Step 18 MA \$65,675.00 effective September 1, 2003 through June 30, 2004.

16) The Bernards Township Board of Education does hereby approve the emergent hiring of **Robert Cherdack** Science Teacher Ridge High School at a salary of Step 16 PhD \$67,380.00 effective September 1, 2003 through June 30, 2004.

17) The Bernards Township Board of Education does hereby appoint **Cheryl Lulofs** Instructional Aide Liberty Corner School Step 1 \$17.24 per hour 2 hours per day 5 days per week effective March 3, 2003 through June 24, 2003 for a total of 74 days at an actual salary of \$2,547.00.

18) The Bernards Township Board of Education does hereby appoint **Teresa Setian** Instructional Aide Liberty Corner School Peach Program Step 1 \$17.24 per hour 6.5 hours per day 4 days per week effective March 10, 2003 through June 24, 2003 for a total of 56 days at an actual salary of \$6,275.00.

19) The Bernards Township Board of Education does hereby approve the emergent hiring of **Leslie Santoro** School Aide Mount Prospect School \$15.49 per hour 3 hours per day effective March 24, 2003 through June 24, 2003 for a total of 64 days at an actual salary of \$2,974.00.

20) The Bernards Township Board of Education does hereby appoint **Sarah Galante** Permanent Substitute Oak Street School at a per diem rate of \$90.00 effective March 3, 2003 through June 24, 2003.

21) The Bernards Township Board of Education does hereby appoint **Barbara Spiller** Permanent Substitute Ridge High School at a per diem rate of \$90.00 effective April 1, 2003 through April 30, 2003 and then May 19, 2003 through June 24, 2003.

22) The Bernards Township Board of Education does hereby appoint **Rita Jordan** Summer School Coordinator at \$55.00 per hour effective March 11, 2003 through August 13, 2003.

23) The Bernards Township Board of Education does hereby appoint **Danielle Finklin** SAT Prep Course Instructor at a salary of \$1,800.00 effective March 2003 through April 2003.

24) The Bernards Township Board of Education does hereby appoint **Ellen Allegro** SAT Prep Course Instructor at a salary of \$1,800.00 effective March 2003 through April 2003.

25) The Bernards Township Board of Education does hereby appoint **Anne Campbell** Instructional Aide for mini units at a salary of \$17.24 per hour 1 hour 15 minutes per session effective March 3, 2003 through April 28, 2003.

26) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2002-03 school year:

<u>School:</u>	<u>Assignment:</u>	<u>Staff Member:</u>	<u>2002-03 Stipend/Longevity:</u>
RH	Weekend Detention	Adam Wright	\$43.00 per hour
RH	Weekend Detention	Kathy Lawenda	\$43.00 per hour
RH	Assistant Softball	Christina Crescenzi**	\$4,218.00
RH	Freshman Boys' Lacrosse	Arthur Hoffman**	\$4,218.00

\*\*Subject to County approval

27) The Bernards Township Board of Education does hereby approve the following mentor teachers for the 2002-03 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Lauren Sanger	English-RH	Tina Cassidy	\$366.60
Jenna Hoyt	Grade 1-LC	Trisha Bubnowski	\$183.30
Donna Jones	Grade 5-LC	Tara Corno	\$366.60

28) The Bernards Township Board of Education does hereby approve the following mentor Administrators for the 2002-03 school year, mentoring fee to be paid by the provisional administrators:

<u>Provisional Administrator:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Kathleen McDonough	Assistant Principal-RH	Dick Stotler	\$1,200.00
Scott Thompson	Assistant Principal-RH	Dick Stotler	\$1,200.00
Karen Vreeland	Assistant Principal-WA	Bob Baly	\$1,200.00

29) The Bernards Township Board of Education does hereby approve the following payment for Instructional Aides for training required for special education compliance to be paid by the IDEA Funds:

<u>Name:</u>	<u>Amount:</u>
Valerie Bohren	\$31.06
Pamela Crerand	\$30.17
Peggy Durrant	\$31.06
Diane Falato	\$32.01
Stephanie Fedora	\$35.50
Janet Gallagher	\$33.95
JoEllen Guinta	\$33.95
Deborah Humpreys	\$14.13
Karen Lai	\$31.06
Marguerite LeBoeuf	\$32.01
Marguerite Marky	\$27.11
Beth McCoy	\$30.17
Linda McNally	\$31.06
Joan Myers	\$32.97
Pam Nettune	\$33.95
Claudia O'Callaghan	\$32.97
Marta Popovich	\$30.17
Christine Sosanie	\$32.97
Lindsey Tennen	\$30.17
Alexis Wintle	\$33.95
Laurie Zimering	\$32.01
Fern DiMeglio	\$31.06

30) The Bernards Township Board of Education does hereby approve the following Special Education Teachers for Home Visit Parent Training and Instructional Aide Training for at home special education autistic programs at a rate of \$50.00 per hour:

<u>Name:</u>	<u>Amount:</u>
Carrie Magaletta	\$637.50
Toby Sperber	\$250.00
Lauren Valentine	\$950.00

31) The Bernards Township Board of Education does hereby approve the following 2003 Summer Curriculum writing:

<u>Last Name:</u>	<u>First Name:</u>	<u>Project Title:</u>	<u>Payment:</u>	<u>Total Cost:</u>
Ryan	Amy	Vocational Transitional Program	1 day @ \$150.00	\$150.00

32) The Bernards Township Board of Education does hereby approve the placement of the following interns for the 2002-03 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Lisa Scarlatella	Raritan Valley Community College	Art/MP Ms. Bivona
Natalie Tawil	Raritan Valley Community College	Grade1 & Special Ed/MP Ms. Parry and Ms. McElroy
Niki Wein	Raritan Valley Community College	Art/RHS Ms. Scillia
Blair Rusnak	Raritan Valley Community College	Social Studies/ RHS Ms. Marin
Wayne Orgass	Raritan Valley Community College	Social Studies/RHS Ms. Clayton
Kerri Behn	Raritan Valley Community College	Grade 1/OS Ms. Hunko
Jessica Catera	Raritan Valley Community College	Grade 4/OS Ms. Licari
Jessica Cipperly	Raritan Valley Community College	Special Ed/CH Ms. DeGregoria
Shanna Litwin	Raritan Valley Community College	Grade 3/CH Ms. Scheffler
Kathleen Lyles	Raritan Valley Community College	Grade 4/LC Ms. Len
Carollynn Macdonald	Raritan Valley Community College	Grade 1/LC Ms. Bubnowski

33) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2002-03 school year at a rate of \$80.00 per day:

Kelly Kaisand\*+  
 Shona Kornfeld\*+  
 Jill Burt\*+  
 Michele Foreback  
 Erin Heckles\*+  
 Harriet Polonsky  
 Joan Casmasima+  
 Jennifer Burgess\*+

\*Subject to receipt of certificate  
 +Emergent hiring

34) The Bernards Township Board of Education does hereby approve the following mini unit courses and instructors for the 2002-03 school year:

<u>Course Instructor:</u>	<u>School:</u>	<u>Course Title:</u>	<u>Stipend:</u>
Allyson Blanford	LC	Olympics of the Mind (section 1)	\$606.00
Trisha Bubnowski	LC	Baker's Delight (section 1)	\$606.00
Marybeth Carlucci	LC	Let's Get Cooking	\$606.00
Jennifer Cerra	LC	Newspaper Club (section 2)	\$606.00
James Garrity	LC	Chess	\$606.00
Jenna Hoyt	LC	Baker's Delight (section 2)	\$606.00
Debbie Len	LC	Arts and Crafts	\$606.00

Debbie Len	LC	Newspaper Club (section 1)	\$606.00
Maureen O'Neil	LC	Olympics of the Mind (section 2)	\$606.00
Linda Saalfield	LC	Green Thumbs	\$606.00
Kimberly Tone	LC	Drawing	\$606.00
Denise Callaway	MP	Advanced Chess	\$606.00
Anne Campbell	MP	Learn to Knit	\$606.00
Susan Delmonico	MP	Cyber Academy: Build a Website	\$606.00
Tessa deGavre	MP	Arts and Crafts	\$606.00
Tessa deGavre	MP	Poetry and Creative Writing	\$606.00
Stefanie Fedora	MP	Arts and Crafts	\$606.00
Diane Geitzenauer	MP	Geometry In My World	\$606.00
Mary Ann Guggenheim	MP	Games Around the World	\$606.00
Mary Ann Guggenheim	MP	Roots and Shoots	\$606.00
Angela Hall	MP	The Reading Club	\$606.00
Sheri Jakubowski	MP	Scrapbooking	\$606.00
Sheri Jakubowski	MP	Arts and Crafts	\$606.00
Michelle Kagel	MP	Creative Dramatics	\$606.00
Carla Parry	MP	Beginning Chess	\$606.00
Karen Pellicone	MP	Beginning Chess	\$606.00
Michael Pepitone	MP	Landscape Painting	\$606.00
Shara Reichwald	MP	Cyber Academy: Build a Website	\$606.00
Sloan Scully	MP	Brainteasers and Board Games	\$606.00
Bill Baker	OS	Chess for Beginners	\$606.00
Deana Capp	OS	Dancing	\$606.00
Beth Holcomb	OS	Making & Baking Wacky Snacks	\$606.00
Kimberly Layman	OS	Computer Learning Games	\$606.00
Kris Lier	OS	The Arts & Crafts Club	\$606.00
Nicole Manetakis	OS	Broadway Kids (M & Th.)	\$606.00
Jenny Oliveira	OS	Game Board Mania	\$606.00
Rebecca Palmer	OS	Landscape Painting I & II	\$606.00
Denise Pecoraro	OS	Arts and Crafts	\$606.00
Sue Philhower	OS	The Arts & Crafts Club	\$606.00
Stephanie Kaminetsky	CH	Drama	\$606.00
Diane Reilly	CH	Spanish Crafts, Cookery, Culture	\$606.00
Darren Bryden	CH	Spring Ecology Club	\$606.00
Jennifer Wilczewski	CH	Springtime Craft Time	\$606.00
Jodie Westergom	CH	Soccer	\$606.00
Amanda Woitunski	CH	Jewelry Making	\$606.00
Jodie Westergom	CH	Soccer	\$606.00
Stephanie Kaminetsky	CH	Amazing Animal Activities	\$606.00
Kerry Romano	CH	Math Games	\$606.00
Darren Bryden	CH	Cedar Hill TV Studio	\$606.00

On motion by Ms. Seitz, seconded by Ms. Woolford, Items #1-34 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Mr. Miller, Ms. Seitz,  
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia  
“Noes” - None  
“Abstain” - None

## **POLICY**

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies on Second Reading & adopt said policies:

- a) Policy File Code: 2340 District Sponsored Travel-Study Trips
- b) Policy File Code: M2341 Field Trips
- c) Policy File Code: 5310 Health Examinations (Pupils)

On motion by Ms. Woolford, seconded by Ms. Zarabara, Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Miller, Ms. Seitz,  
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia  
“Noes” - None  
“Abstain” - Mr. Koch

## **XII. Public Forum on Other Than Agenda Items**

Comments were made regarding Saturday detention.

## **XIII. Board Forum**

Comments were made regarding the school budget, 8<sup>th</sup> grade trip to Washington, D.C. and the artificial surface on Lee Field at Ridge High School.

## **XIV. Adjournment**

On motion by Ms. Zarabara, seconded by Mr. Miller, and approved by all present, the meeting was adjourned at 11:10 p.m.

Respectfully submitted,

Joseph Barcellona  
Board Secretary